



## **Regular Meeting of Council**

### **Minutes**

**Monday, November 3, 2025**

**6:00 PM**

**Unico Community Centre**

**37 Beech Street**

**Kingsville, ON N9Y 1A9**

Present                      Mayor Dennis Rogers  
                                 Deputy Mayor Kimberly DeYong  
                                 Councillor Tony Gaffan  
                                 Councillor Debby Jarvis-Chausse  
                                 Councillor Sheri Lowrie  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson

Staff Present              CAO, John Norton  
                                 Acting Clerk, Angela Toole  
                                 Faren Kalmar  
                                 Deputy Clerk, Natalie Sharp

#### **A. Call to Order**

Mayor Rogers called the Regular Meeting to order at 6:00 p.m.

#### **B. Land Acknowledgement**

Mayor Rogers read the Land Acknowledgement Statement.

#### **C. Moment of Silent Reflection and National Anthem**

#### **D. Mayor's Welcome and Remarks**

Mayor Rogers welcomed everyone in attendance and those watching from home. He shared that he recently joined Councillor Debby Jarvis-Chausse at a tree lighting ceremony for Hiatus House in recognition of Women's Abuse Prevention Month. He noted that there was representation from all across Windsor-Essex County, highlighting that it was great seeing everyone come together for Women's Abuse Prevention Month. Mayor Rogers emphasized that no women or children should live in fear. He extended his gratitude to the Hiatus House and all the staff, volunteers, and everyone involved for all the work they do to support women and children. Mayor Rogers encouraged others to show support by wearing purple ribbons and noted that other municipalities in Windsor-Essex lit up their town halls with purple lights to show their support.

Looking ahead to Remembrance Day, Mayor Rogers invited the community to attend the parade and ceremony. He highlighted that Cottam will host a service at Trinity United Church, followed by a dinner at the Royal Canadian Legion Branch 188. The Mayor commended the Legion for its dedication and

emphasized that Remembrance Day is a time for reflection and honouring those who served.

**E. Amendments to the Agenda**

**F. Disclosure of Pecuniary Interest**

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

None were noted.

**G. Report Out of Closed Session**

None.

**H. Delegations**

None.

**I. Presentations**

None.

**J. Matters Subject to Notice**

None.

**K. Reports - Planning and Development Services**

1. Application for Part Lot Control Exemption by Cottam Solar Limited (Gary Taveirne). Part Victor Lane, Lot 26, 27, 28, 29, Plan 12M-392; Concession North Talbot Road

**173-11032025**

Moved By: Councillor Patterson

Seconded By: Councillor Neufeld

That Part Lot Control Exemption By-law 61-2025 to allow Part Victor Lane, Lot 26, 27, 28, 29, Plan 12M-392; Concession North Talbot Road to be exempt from Section 50(5) of the Planning Act, **be adopted** during the By-law stage of the Council Agenda;

And that Administration **be directed** to forward By-law 61-2025 for Part Lot Control Exemption application to the County of Essex for final approval and register any by-law on title as required.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

2. Proposed Site Alteration By-law

Tim Del Greco, Senior Manager, Capital Projects and Engineering, introduced the report.

**174-11032025**

Moved By: Councillor Jarvis-Chausse

Seconded By: Councillor Gaffan

That By-law 64-2025, being a by-law to prohibit and regulate site alterations in the Town of Kingsville, **be approved** during the By-law stage of this Council Agenda;

And that Administration **be authorized** to submit the set fines appended to By-law 64-2025 to the Ministry of the Attorney General for approval.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**L. Reports - Finance and Corporate Services**

1. Yard Maintenance & Fence By-law Updates

Ryan McLeod, Director of Finance, provided a presentation on the report.

**175-11032025**

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Jarvis-Chausse

That draft By-law 62-2025, being a By-law to regulate and govern yard maintenance in the Town of Kingsville, **be amended** by:

- **Deleting** Section 5 in its entirety; and
- **Amending** Section 4 to read as follows:

*“Every Owner of Property in every primary and secondary settlement area, as shown as the shaded area on the attached map, shall ensure that the grass, weeds, and Ground Cover on their Property are trimmed or cut to a height of 25 centimetres (10 inches) or less.”*

For (5): Mayor Rogers, Deputy Mayor DeYong, Councillor Jarvis-Chausse, Councillor Lowrie, and Councillor Neufeld

Against (2): Councillor Gaffan, and Councillor Patterson

**Carried (5 to 2)**

**176-11032025**

Moved By: Councillor Patterson

Seconded By: Councillor Lowrie

That By-law 62-2025, being a by-law to regulate and govern yard maintenance in the Town of Kingsville, **be adopted**, as amended, during the By-law stage of this Council Agenda;

And that By-law 63-2025, being a by-law to regulate and govern the building and maintenance of fences in the Town of Kingsville, **be adopted** during the By-law stage of this Council Agenda;

And that Administration **be authorized** to submit the set fines appended to By-law 62-2025 and By-law 63-2025 to the Ministry of the Attorney General for approval.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

2. Asset Management Plan – Financial Strategy

**177-11032025**

Moved By: Councillor Patterson

Seconded By: Deputy Mayor DeYong

That the Asset Management Plan Financial Strategy outlined in this report, **be adopted**;

And that Administration **be directed** to incorporate the Proposed Reserve Strategy outlined in Table 3 into future draft municipal budgets for Council's annual deliberation and approval.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**M. Reports - Fire Rescue Services**

1. Replacement of Aerial 219

**178-11032025**

Moved By: Councillor Gaffan

Seconded By: Councillor Jarvis-Chausse

That Council **authorize** Administration to proceed with issuing a public Request for Quote/Tender for the replacement of Aerial 219 to be delivered in the 2029 Budget year, with an estimated cost of \$3,200,000 CAD.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

2. Marine Fire and Rescue Service – Program Update

**179-11032025**

Moved By: Councillor Patterson

Seconded By: Councillor Lowrie

That Administration **be directed** to discontinue boat rescue operations provided by the Kingsville Fire Department;

And that Administration **be directed** amend the Town's Establish & Regulate (E & R) By-law to remove boat rescue operations from the scope of services, while confirming that Kingsville Fire will continue to perform shore-based ice and water rescue.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**N. Reports - CAO's Office**

1. 2026 Municipal Election – Vote Method and Preparation

**180-11032025**

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Lowrie

That Council **approves** traditional in-person voting with paper ballots as the voting method of the 2026 Municipal and School Board Election;

And that By-law 66-2025, being a By-law to Authorize the use of optical scan vote tabulators for the 2026 Municipal and School Board Election, **be adopted** during the By-law stage of this Agenda.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

**Carried (7 to 0)**

**O. Consent Agenda**

1. Committee of Adjustment & Appeals Minutes - August 19, 2025

2. Regular Council Meeting Minutes - October 20, 2025

**P. Correspondence**

**Q. Notices of Motion**

**R. Unfinished Business and Announcements**

**S. By-laws**

**181-11032025**

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Gaffan

That the following By-laws be given three readings and finally pass:

61-2025 - Being a By-law to exempt certain lands from Part Lot Control (Part Victor Lane, Lot 26, 27, 28, 29, Plan 12M-392; Concession North Talbot Road);

62-2025 - Being a By-law to Regulate and Govern Yard Maintenance in the Town of Kingsville;

63-2025 - Being a By-law to Regulate and Govern the Building and Maintenance of Fences in the Town of Kingsville;

64-2025 - Being a By-law to Prohibit and Regulate Site Alterations in the Town of Kingsville;

65-2025 – Being A By-law to amend By-law 2-2021 being a By-law to establish and regulate a Fire Department for the Town of Kingsville;

66-2025 - Being a By-law to authorize the use of Optical Scan Vote Tabulators and Accessible Voting Equipment for the 2026 Municipal and School Board Election; and

67-2025 - Being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its November 3, 2025, Regular Meeting of Council.

**Carried**

**T. Adjournment**

**182-11032025**

That Council adjourns this Regular Meeting at 8:07 p.m.

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Mayor, Dennis Rogers

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Acting Clerk, Angela Toole