



# AGENDA

## **KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE**

Wednesday, February 8, 2023 at 4:00 pm

Council Chambers

2021 Division Road North, Kingsville, Ontario

### **A. CALL TO ORDER**

### **B. ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON**

1. Nomination and election of 2023 Chairperson
2. Nomination and election of 2023 Vice-Chairperson

### **C. DISCLOSURE OF PECUNIARY INTEREST**

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

### **D. NEW BUSINESS**

1. Proposed meeting dates for 2023
2. [Duties of KAAC](#)

Some of the tasks of the committee include:

- Reviewing policies and procedures for accessibility;
- Reviewing blueprints and designs;
- Tour existing facilities and suggest improvements

3. [Post-Election Accessibility Report](#)
4. [Accessibility Plan Status Update](#)
5. [Multi-Year Accessibility Plan](#)
6. [Assessing and Improving AODA Compliance in Public Spaces](#)

### **E. MINUTES OF THE PREVIOUS MEETING**

1. Kingsville Accessibility Advisory Committee Meeting Minutes - March 21, 2022



# AGENDA

## F. UNFINISHED BUSINESS

## G. INFORMATION ITEMS

1. Update from 2023 Budget meeting
2. Upcoming events:
  - a) National AccessAbility Week (NAAW) May 28 – June 3, 2023
  - b) [Mobility mats](#) for Cedar Beach –ribbon cutting ceremony May 31<sup>st</sup> (rain date June 1<sup>st</sup>)
  - c) [Red Shirt Day](#) – May 31, 2023
  - d) 2023 Kingsville Highland Games (Saturday, June 24 to Sunday, June 25, 2023)
  - e) 2023 Open Streets event (July 2 – Sept 3)
3. [WE Check the Trails](#) – County of Essex initiative
4. Feedback – any questions or comments on our accessibility in services, programs or facilities can contact the Town at [requests@kingsville.ca](mailto:requests@kingsville.ca).

## H. NEXT MEETING DATE

To be determined.

## I. ADJOURNMENT



# COMMITTEE MINUTES

**KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE  
MONDAY, MARCH 21, 2022 @ 2:00 P.M.  
via Webex**

## **A. CALL TO ORDER**

Councillor L. Patterson called the Meeting to order at 2:00 p.m. with the following persons in attendance:

### **MEMBERS OF KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE:**

Councillor L. Patterson  
Chris Anson  
Jackie Barraco

**MEMBERS OF ADMINISTRATION:** Sandra Kitchen, Deputy Clerk/Council Services

Absent: Andrew Banar (on personal business)

**ALSO PRESENT: DR. JANICE FORSYTH, FORESIGHT CONSULTING**

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Councillor L. Patterson reminded the Committee that any declaration is to be made prior to each items being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

## **C. DELEGATIONS**

1. Janice Forsyth of Foresight Consulting Inc. re: Customer Service review regarding interactions with the Town of Kingsville

Dr. Forsyth posed a series of six questions to members as part of the Town's customer service project. She is gathering insights on customer service delivery in the Town of Kingsville. At 2:28 p.m., after obtaining feedback and comments from Jackie Barraco and Chris Anson, Dr. Forsyth left the meeting.



## COMMITTEE MINUTES

### D. BUSINESS/CORRESPONDENCE

1. Email correspondence from the County of Essex RE: Accessibility Flag proposal initiated by the Town of Essex Accessibility Advisory Committee and supported by the Essex County Accessibility Advisory Committee

Members received the information regarding the accessibility flag proposal and commented that this is a good initiative. If a flag is purchased by the municipality, it can be displayed at community events (e.g. Ruthven Apple Festival).

### E. MINUTES OF THE PREVIOUS MEETING

1. Kingsville Accessibility Advisory Committee Meeting Minutes – December 2, 2021

Meeting minutes to be brought forward at May meeting.

### F. NEW AND UNFINISHED BUSINESS

Brianne Taggart has indicated an interest in becoming a member of the Kingsville Accessibility Advisory Committee. Having in mind there are perhaps only two more meetings for this committee's term, Brianne will be advised as to the application process (i.e. new applications will be gathered and reviewed after the 2022 municipal election).

#### RE: ACCESSIBLE BEACH MATS

Councillor Patterson asked members whether they would consider him approaching other organizations to fundraise for mobi mats.

**KAAC 1-2022** Moved by Jackie Barraco, seconded by Chris Anson to direct Larry Patterson to speak to various local service groups about potential fundraising for mobi mats.

**CARRIED**

### G. NEXT MEETING DATE

The next meeting date (to be held on a Monday in May) to be determined.

### H. ADJOURNMENT



## COMMITTEE MINUTES

**KAAC 2-2022**

Moved by Jackie Barraco seconded by Chris Anson to adjourn this Meeting at 2:47 p.m.

**CARRIED**

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**CHAIR, Larry Patterson**

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**Deputy Clerk/Council Services, Sandra Kitchen**